**Sample Invitation for Leader as Convener**

In our work to improve our effectiveness as a team, we want all voices to be heard as we co-create a future we can all believe in. To help us convene more effectively, we are pleased to be partnering with [Designed Learning](http://www.designedlearning.com) to bring the Leader as Convener workshop experience to our organization. The workshop is based on the book [*Community – The Structure of Belonging*](https://bookshop.org/p/books/community-the-structure-of-belonging-peter-block/10781700?ean=9781523095568) by [Peter Block](https://www.peterblock.com/). You are being invited to participate in this experience.

You will learn protocols and develop skills to convene others in a way that all voices are heard. You will experience convening where individual accountability and ownership is fostered and valued.

The workshop will be held **[detail workshop logistics information]**. Before the session, you will receive a letter of welcome from your session facilitator with additional information on how to make the most of this learning opportunity.

Leader as Convener is an investment in you, our team, and our organization. During the sessions, you will be spending considerable time in small breakout discussions.  It is critical to everyone’s learning that you be fully present for our entire time together.  Small group discussions are dependent on your presence. I know unexpected conflicts will come up.  Please do everything you can to be with us for the full sessions.  Also, you will be asked to keep your cameras on for the workshop.  Interacting virtually is enhanced by hearing and seeing others.

Please make every effort to be fully present for the entire session. If you are unable to do so, let us know.

Thanks in advance for your commitment to your learning and our team. We look forward to seeing you soon!